

Rules of reimbursement of the costs associated with the participation in the conferences for the students of doctoral study programme at the Faculty of Law of Palacký University in Olomouc

I. Specialist conference, scientific seminar and other similar actions (hereinafter called “the conference”) organized by the Faculty of Law of Palacký University in Olomouc

If the student of doctoral study programme participates in the conference organized by the Faculty of Law of Palacký University in Olomouc (or by some of its parts), he/she shall be exempted from paying the registration fee. Other costs associated with the participation in the conference which might arise (e.g. accommodation in case the conference is held outside Olomouc) will be paid upon his/her request in the form of a scholarship. If the conference is held in Olomouc, travel costs to Olomouc as the place of the study shall not be reimbursed.

II. The conferences organized by institutions in the Czech Republic or the Slovak Republic, other than the Faculty of Law of Palacký University in Olomouc

The students of doctoral study programme are reimbursed some of the costs connected with the active participation in the conference organized by institution in the Czech Republic or the Slovak Republic, other than the Faculty of Law of Palacký University in Olomouc, these are the registration fee, travel and accommodation costs. Subsistence costs shall not be reimbursed.

Exceptionally, in specific circumstances, the Law Faculty may reimburse the costs associated with passive participation in the conference organized by institution, other than the Faculty of Law of Palacký University in Olomouc. In such a case, the student of doctoral study programme is required to discuss reasoned cost claim with the competent Vice-Dean, in sufficient time prior to holding the conference. It shall not be applied to a case where the costs associated with passive participation in the conference in the Czech Republic or the Slovak Republic are reimbursed in accordance with the awarded grant.

III. Specialist conference, scientific seminar and other similar actions outside the Czech Republic or the Slovak Republic

Exceptionally, in specific circumstances, the Law Faculty may reimburse the costs associated with the conference outside the Czech Republic or the Slovak Republic. Reasoned cost claim shall be discussed with the competent Vice-Dean, in sufficient time prior to holding the conference. It shall not be applied to a case where the costs associated with participation in the conference outside the Czech Republic or the Slovak Republic are reimbursed in accordance with the awarded grant.

IV. Common provisions

Above mentioned rules shall be applied to the students of doctoral study programme, regardless of whether they take full-time or combined form of study.

Active participation shall mean the participation with presenting the contribution. The inclusion of the contribution to the programme of the conference must be furnished.

Passive participation shall mean the participation without presenting the contribution.

If possible, the student of doctoral programme prefers reimbursement of the costs from grant resources.

When considering means of transport and accommodation associated with the participation in the conference, the student of doctoral programme is obliged to choose the least costly means of transport and accommodation. If the student of doctoral programme unreasonably chooses more costly means of transport or accommodation, additional costs shall not be reimbursed.

The Rules are valid from October 1, 2016.

Olomouc August 31, 2016

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Vice-Dean for Doctoral Studies and Rigorosum Procedure