

Annual Report

of the Students' Legal Aid Office

of the Faculty of Law
of Palacký University
in Olomouc



Faculty
of Law

Dear clients, teachers, students, supporters of the Students' Legal Aid Office (hereinafter referred to as "SLAO"), in your hands, you are holding the first annual report of the Students' Legal Aid Office, the operation of which is provided by the Centre for Clinical Legal Education, an independent department of the Faculty of Law of Palacký University in Olomouc. The annual report will guide you through the operation of our Office in the years 2016 - 2018.

We will introduce the individual courses that fall under the Office, we will introduce our activities, you will find out how many cases have already passed through our hands. In addition, you will also learn how the SLAO was established and how it has changed over the years. We will provide you with links to articles and interviews that have been published in the media about our activities. You may read how many cases we have dealt with each year, what types of cases have we been dealing with, how much time we have spent on our clients' cases and how the number of cases we have managed to handle has evolved over the years.

In the yearbook, you may also find practical information about what you can expect if you contact SLAO. We will explain what output you may expect from our students, who will take care of you and how we ensure the quality of these outputs.

We wish you a pleasant reading!

Students' Legal Aid Office team

1. History and functioning of the Students' Legal Aid Office

Clinical education has had a long history at the Faculty of Law of Palacký University in Olomouc (hereafter "FL PU"). At the beginning, there were several years of cooperation with the American university Maurice A. Deane School of Law, Hofstra University in New Hempstead (New York State). The SLAO was first established in 1996 and it was "thus" the first legal clinic in Central Europe. However, its activities were curtailed and subsequently resumed in 2002. In 2006, its operation was significantly innovated thanks to the project Development of practical forms of teaching at PF UP. In its beginnings, the SLAO has focused on civil and administrative cases; since 2015, it has also been providing counselling in the area of criminal law. Today, the SLAO operates directly in the building of the Faculty of Law and it will soon move to new, reconstructed premises.

The SLAO is a practical teaching activity in which students of PF UP in Olomouc under the guidance of teachers and practising lawyers solve real cases of clients who turn to the SLAO with a request to analyse their situation. The SLAO is intended primarily for those who cannot afford the services of a lawyer from a financial point of view. Students at the Faculty of Law of Palacký University within the framework of SLAO based on the experience they directly gain have the opportunity to develop professional skills, and the understanding for ethical aspects of legal profession and apply knowledge in the context of real cases. They have the opportunity to get involved in solving a real case and work on it from the beginning to the end. They are in direct contact with the client, which is an irreplaceable experience for their future professional life.

Legal counselling services are provided by students of the Faculty of Law, who are supervised supervised by supervisors

from the ranks of pedagogical staff of the UP Faculty of Law, who in most cases are also practitioners. The Office focuses on a wide range of legal issues, most often in the field of civil law, family law, executions and insolvencies. Supervisors who oversee the elaboration of a particular piece of legal advice are always experts in the field of law to which the particular case belongs.

The SLAO is further internally divided into several sections:

- Students' Legal Aid Office,
- Administrative Law Clinic,
- Consumer Law Clinic,
- Business Law Clinic.

Students enrol in the offered courses that correspond to the legal area in which they are interested. Disputes in the field of administrative law, for example, are resolved primarily by students enrolled in the Administrative Law Clinic. Within its framework, they deal with construction law, environmental law or disputes with authorities. In the Business Law Clinic, students advise newly self-employed persons and start-ups. The Consumer Law Clinic focuses on helping clients with consumer law issues.

There is a selection procedure for the SLAO. Registration of students takes place via a form application, which is available on the electronic bulletin board in the winter and summer semesters, usually one month before the beginning of the semester, the application shall be sent to the following email address: irena.rihova@upol.cz. In addition to their success in the selection process, participation in a field workshop is also a condition of admission. It takes place on the weekend before...

2. How are legal counselling services provided

The SLAO accepts new cases several weeks a semester. The introductory interview with the client is conducted by the students themselves. At the beginning, they explain to the client how the SLAO works and what they may expect from it. They will also find out what problem the client is experiencing and whether this is a case that the SLAO is able to deal with. Subsequently, they will receive contact details and detailed information about the case from the client. They record all information in the file and take over the necessary documents from the client. The file is then submitted to the SLAO office. It is then assigned a specific pair of students who work under the supervision of their supervisor. After the case is assigned to specific students, they contact the client by phone and agree with them on the next steps and the date of any further meeting, depending on the type and complexity of the case.

Students are supervised by supervisors throughout the time they work on the case. The supervisors discuss the case with students, see if their legal analysis is going in the right direction and alert them to possible mistakes or professional sources where they could look for a solution. Before giving the written legal advice to the client, it shall always be approved by the supervisor. The handover of legal advice to the client takes place in person. In exceptional circumstances, and when agreed upon, students may send legal advice by post or electronically. The purpose of the service is to provide a legal analysis of the case and to outline all possible ways of resolving it, including the possible risks. However, the choice of the solution and its implementation is up to the client. Students may prepare documents for submission, a letter or contract, but they cannot act on behalf of clients; thus, a client has to take any steps in the case himself/herself.

3. Workshops, summer schools and other events

3.1. Field workshop for students

The Centre for Clinical Legal Education regularly organizes a field weekend workshop for new and current members of the SLAO before the beginning of the semester. During the weekend, students will get acquainted with the functioning of the SLAO and their duties. Every day, several teaching blocks are prepared for students, in which they get acquainted in an interactive way with the functioning of the SLAO and acquire practical skills necessary for the provision of legal advice. There are also teambuilding activities. Students have the opportunity to meet their classmates and supervisors and prepare for the upcoming semester in an informal atmosphere of the weekend workshop.

3.2. Seminars with practising experts

With respect to the fact that SLAO is based on the expertise and quality of the provided legal advice, the Students' Legal Aid Office "in addition to professional supervision" also arranges meetings with practising experts for students. Thus, students may (under strict observance of confidentiality) consult legal issues they have encountered within the framework of their work in the SLAO and increase their professional competencies. In the past, students had the opportunity to meet a notary trainee, a lawyer specializing in federal law or an expert in the field of GDPR from one of the largest Czech law offices. The SLAO also held a discussion with Professor Michael Schlesinger, who is the coordinator of the law clinics at John Marshall Law School in Chicago.



3.3. Punch with the Students' Legal Aid Office

In 2018, in the period before Christmas, the SLAO organized meetings with students to raise awareness of its activities.

3.4. The STARS project: Skills Transfers In Academia: A Renewed Strategy Enhancing Legal Clinics in the European Union

In the past, students who worked for the SLAO for a long time had the opportunity to take part in the STARS program, in the framework of which a summer school in Luxembourg (Université du Luxembourg) and a winter school in Rome (Università degli Studi Roma Tre) were organized. These meetings were dedicated to sharing experience in clinical legal education and they were attended by students from five world universities - Université du Luxembourg, Università degli Studi Roma Tre, Università degli Studi di Brescia, Romanian-American University Bucharest and Palacký University in Olomouc. During the meetings, groups of students created across the universities addressed the assigned cases and then presented their solutions to other participants.



3.5. Climate Justice Pledge

The Faculty of Law participated in an international event organized in order to contribute to education in the field of environmental protection. As part of this event, Jiří Beneš from the DUHA movement lectured on the amendment to the Forest Act, its reasons and impacts. Igor Hanečák from the Recyklator project prepared a workshop in which he demonstrated how new and useful things can be created from old things. Participants also had the opportunity to create their own bags for fruit and vegetables from old curtains.

3.6. Community Outreach Forum

On 22nd February 2019, an event took place at our faculty, which aimed to share information related to the Clinic of Law and Business with potential partners who could help us to attract suitable clients for the Office, i.e. especially people who are interested in starting a business, belong to disadvantaged groups in the labour market (e.g. people on parental leave, recent secondary school graduates without experience, seniors, etc. .) and would like to build their business on a solid legal basis. During the event, we managed to preliminarily agree on cooperation with the following organisations: People in Need, Maltese Aid, CzechInvest and other entities. Assistance with the promotion of the SLAO has been promised by the Chamber of Commerce and the City of Olomouc.



4. Students' Legal Aid Office in numbers

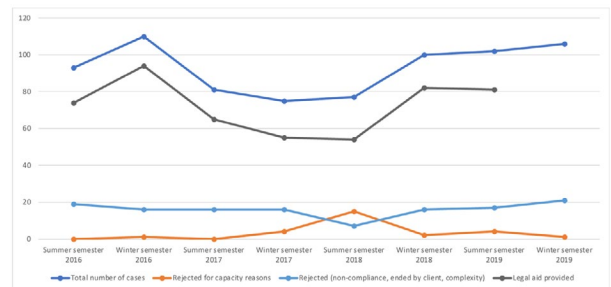
The number of cases that clients submit to SLAO with in individual semesters is around 75-110 issues; therefore, students handle about 150-200 cases per calendar year. In 2016, a total of 203 files passed through the hands of our students, in 2017 it was 157 files, in 2018 it was 178 files. The data (see Table 1 below) shows that in the vast majority of cases, clients were provided with legal advice. The number of cases we were forced to reject in the last four years in all semesters due to capacity was minimal (1-4 cases), with the exception of the summer semester in the academic year 2017/2018, when the SLAO had to reject 15 cases. It therefore follows that the SLAO is able to satisfy the demand for its services. The number of cases that the SLAO was forced to reject for another reason - with regard to the complexity of the case or the client's inaction, or at the client's request - was around 20. It also follows from the above that in the years 2016-2019, a total of about 15-30% of cases were rejected in individual semesters.

Table no. 1: Cases submitted to the SLAO in 2016-2019

	Summer semester 2016	Winter semester 2016	Summer semester 2017	Winter semester 2017	Summer semester 2018	Winter semester 2018	Summer semester 2019	Winter semester 2019
Total number of cases	93	110	81	75	77	100	102	106
Rejected for capacity reasons	0	1	0	4	15	2	4	1
Rejected (non-compliance, ended by client, complexity)	19	16	16	16	7	16	17	21
Total number of rejected cases	19	17	16	20	22	18	21	22
Legal aid provided	74	94	65	55	54	82	81	No statistics yet

The following graph shows that the number of cases submitted and settled by the SLAO does not have a clear upward or downward trend.

Graph no. 1: Development of the number of cases submitted to the SLAO and the manner of their settlement in the years 2016-2019

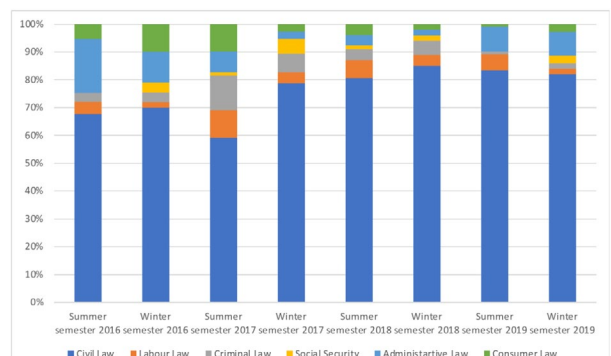


Regarding the composition of the cases submitted, the following table (no. 2) and graph (no. 2) show that in the vast majority of cases these are civil-law cases.

Table no. 2: Numbers of cases by legal branch in 2016-2019

	Summer semester 2016	Winter semester 2016	Summer semester 2017	Winter semester 2017	Summer semester 2018	Winter semester 2018	Summer semester 2019	Winter semester 2019
Civil Law	63	77	48	59	62	85	85	87
Labour Law	4	2	8	3	5	4	6	2
Criminal Law	3	4	10	5	3	5	1	2
Social Security	0	4	1	4	1	2	0	3
Administrative Law	18	12	6	2	3	2	9	9
Consumer Law	5	11	8	2	3	2	1	3

Graph no. 2: Numbers of cases by legal branch in 2016-2019



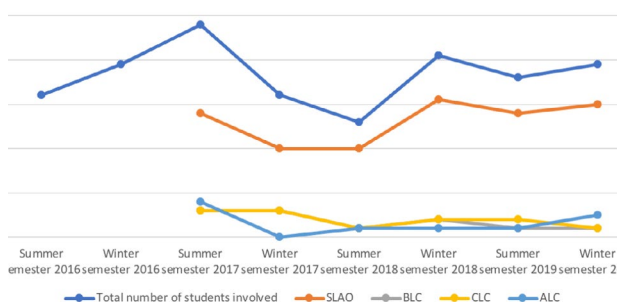
The number of students who deal with the cases of our clients each semester is between 26-50 students. Historically, students provided the highest amount of legal advice in the summer semester of the 2016/2017 academic year and the lowest amount in the summer semester of the 2017/2018 academic year. In recent years, students have been supervised steadily by around 10 supervisory teams (the least number of teams was 7 in the summer semester of the 2017/2018 academic year and the most was 12 teams in the winter semester of 2019/2020).

*Table no. 3:
Number of students and supervisors involved in the operation of the SLAO in 2016-2019*

	Summer semester 2016	Winter semester 2016	Summer semester 2017	Winter semester 2017	Summer semester 2018	Winter semester 2018	Summer semester 2019	Winter semester 2019
Total number of students involved	32	39	48	32	26	41	36	39
SLAO			28	20	20	31	28	30
BLC			6	6	2	4	2	2
CLC			6	6	2	4	4	2
ALC			8	0	2	2	2	5
Total number of supervisory teams	8	11	10	9	7	10	10	12
Total number of supervisors	11	17	15	13	12	16	14	17

Neither the number of students who have shown interest in working in SLAO does not have an increasing or decreasing tendency, but it is variable. The same applies to the individual thematic sections of the SLAO. The number of students does not depend on the specific semester, so it is not regularly higher in the winter or summer semester of the academic year.

*Graph no. 3:
Development of the number of students involved in the functioning of the SLAO and in their individual sections in the years 2016-2019*



SLAO = Students' Legal Aid Office
 BLC = Business Law Clinic
 CLC = Consumer Law Clinic
 ALC = Administrative Law Clinic

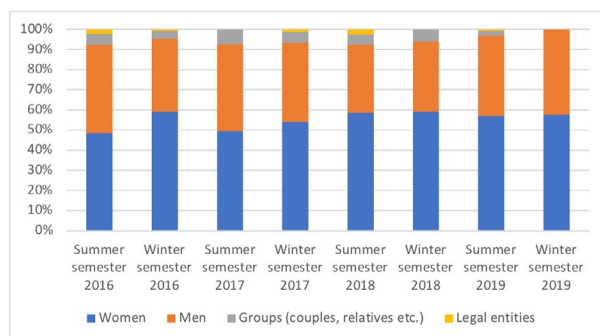
Students spend an average of 12-13 hours working on one piece of legal advice. Most often, students spend about 5-15 hours on one case, but in some cases, they spent more than 35 hours on it. In total, in 2017, our students dedicated 2,104 hours to clients and in 2018 2,430 hours. In 2016-2018, clients received final legal advice in an average of 77.54 days (80.73 days in 2016, 73.94 days in 2017 and 77.96 days in 2018), i.e. in about 2.5 months.

In the years 2016-2018, the SLAO was most often approached by individuals (women more often than men, which, however, may probably be attributed to the relative representation of genders in the population), in 2.5-6% of cases by a group of people (spouses, partners, other relatives, etc.) and only exceptionally by legal entities (about 1% of cases). This corresponds to the focus of SLAO, which is intended to serve primarily underprivileged people. It thus provides legal advice to legal entities only in specific cases (e.g. new start-ups).

*Table no. 4:
Representation of individual groups of clients in the years 2016-2019*

	Summer semester 2016	Winter semester 2016	Summer semester 2017	Winter semester 2017	Summer semester 2018	Winter semester 2018	Summer semester 2019	Winter semester 2019
Women	45	65	40	41	47	58	58	61
Men	41	40	35	30	27	34	41	45
Groups (couples, relatives etc.)	5	4	6	4	4	6	2	0
Legal entities	2	1	0	1	2	0	1	0

*Graph no. 4:
Representation of individual groups of clients in 2016-2019*

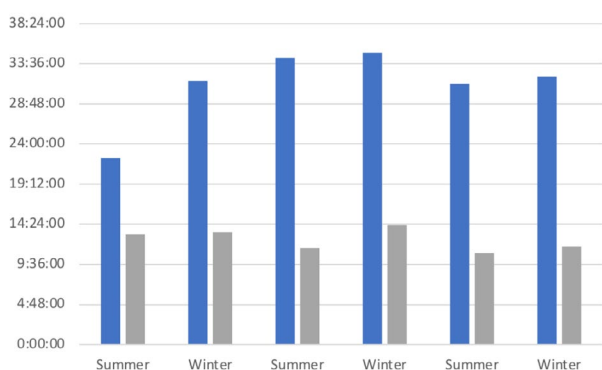


On average, students spend about 31 hours per semester working on assigned cases. It takes an average of 12.5 hours to process one file. In total, our students devote a respectable average of 1,170 hours to their work each semester!

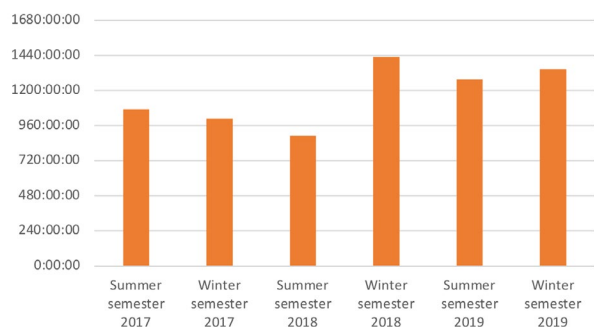
Table no. 5:
Time spent by students working on cases in 2017-2019

	Summer semester 2017	Winter semester 2017	Summer semester 2018	Winter semester 2018	Summer semester 2019	Winter semester 2019	Average
Time per student	22:18:47	31:30:23	34:13:46	34:53:57	31:08:22	32:01:24	31:01:07
Time per case	13:13:21	13:26:34	11:33:29	14:18:31	10:59:25	11:46:56	12:33:03
Time for all cases	1071:02:00	1008:12:00	889:58:00	1430:52:00	1276:43:00	1344:59:00	1170:17:40

Graph no. 5:
Average time invested by a student in solving cases per semester and average time needed to prepare one case in the years 2017-2019

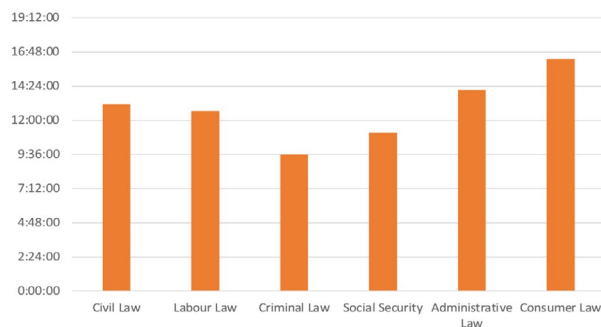


Graph no. 6:
Time spent by students working on cases for the Students' Legal Aid Office in total per semester in 2017-2019



The following graph shows that consumer law cases are the most time-consuming to process, they require that students work more than 16 hours on average, followed by administrative-law cases, which require about 14 hours of work. On the other hand, criminal cases are the least time-consuming in terms of processing. In 2017-2019 students needed on average only about 9.5 hours of time (see graph no.7).

Graph no. 7:
Average time needed to process one case by legal branch in 2017-2019



5. Students' Legal Aid Office in media

The media was also repeatedly informed about the SLAO project. If you want to know more about the functioning of the SLAO, you may watch the videos, listen to the audio recordings or read the articles from the links to below.

5.1. Videos

- [Promo video of the Centre for Clinical Legal Education](#)
- [Czech Television: Law students provide counselling services to people in Olomouc for free](#)

5.2. Radio

- [Czech Radio - Olomouc: The Student Legal Counselling Centre reopens and helps for free](#)
- [Czech Radio - Olomouc: The Student Legal Counselling Centre prepares a new project](#)
- [Czech judiciary: Interview for the Czech judiciary](#)
- [Czech Radio - Olomouc: Can't afford a lawyer? The Student Legal Counselling Centre offers assistance](#)

5.3. Articles

- [najpravo.sk: Clinical Legal Education at the Faculty of Law of Comenius University in Bratislava](#)
- [iDnes.cz: Law students provide counselling services to people instead of a lawyer, they have dozens of cases](#)
- [Deník.cz: Free legal counselling? Olomouc students offer it.](#)
- [Pres.UPmedia.cz:](#)

[Where can I go if I don't know law](#)

- [iRozhlas: Olomouc law students provide counselling to underprivileged people despite the holidays for free](#)
- [Jiné Právo: Philippic for law clinics](#)
- [Lidovky.cz: Law students advise patients for free](#)
- [Czech Bar Association: Students advise on execution and divorce](#)

5.4. Links in professional periodicals

- [Report from the 8th worldwide Global Alliance for Justice Education Conference and the 13th International Journal of Clinical Legal Education Conference „Justice Education for a Just Society“.](#) Právník, 2016, č. 2, pp. 200-205.

6. Our students

In recent semesters, it was possible to meet the following students at the SLAO:

Summer semester 2016

Boháčková Sára, Borčinová Pavlína, Dovrtěl Jiří, Dražanová Barbora, Fialková Dobromila, Filipková Patricie, Hampl Tomáš, Hudač Jan, Chára Jiří, Janek Tomáš, Kohl Jan, Krplová Marie, Křupalová Nela, Lexa Jan, Lysoňková Renáta, Miláčková Klára, Pevalová Patrícia, Poláchová Ivana, Pospíšil Daniel, Staniczková Beatrice, Svítilová Klára, Šimek František, Štaffová Hana, Šupola Robert, Tollerianová Lenka, Trachtová Klára, Valochová Nikola, Vařeka Milan, Večeřová Soňa, Vít Tomáš, Vzoreková Tereza, Zápotocký Marek

Winter semester 2016

Dajčarová Alice, Nedúchalová Andrea, Balliu Arbër, Kvasničková Barbora, Pleváková Barbora, Staniczková Beatrice, Pospíšil Daniel, Coufalová Denisa, Soldánová Denisa, Fialková Dobromila, Mikysková Eliška, Burianová Eva, Šaršová Eva, Gazda Jakub, Tomek Jakub, Hak Jan, Fabšíková Jana, Krausová Jana, Schneiderková Jesika, Novohradský Jindřich, Sommerová Karin, Trachtová Klára, Micka Marek, Mikulková Markéta, Jančatová Marta, Křupalová Nela, Friml Ondřej, Pekárek Ondřej, Pospíšilová Pavla, Vaněk Radim, Klos Richard, Janotová Tereza, Řiháková Tereza, Hampl Tomáš, Lozinčák Tomáš, Trojan Tomáš, Farníková Veronika, Hrychová Veronika

Summer semester 2017

Zatloukalová Adéla, Koudela Jan, Vrbová Marcela, Klos Richard, Cicvárek Ondřej, Hejčlová Anna, Vinklárková Alexandra, Jurečková Nikola, Šnajdr Miroslav, Vandová Šárka, Černocká Šárka, Libiak Marek, Lotrek Kvido, Faměrová Dagmar, Škařupová Tereza, Gregořicová Lucie, Kostková Petra, Štěpánová Lenka, Glos Pavel, Gregorová Eva, Janáček Lukáš, Škodová Martina, Kvasničková Barbora, Nguyen Martin, Lazecká Kateřina, Vavříková Ivana, Luběna

Patrik, Vyhlídalová Michaela, Müllerová Kateřina, Fialková Dobromila, Coufalová Denisa, Soldánová Denisa, Mikula Michael, Štěpaníková Jolana, Burianová Eva, Šaršová Eva, Balliu Arber, Vaněk Radim, Jančatová Marta, Papežíková Lucie, Zoubek Petr, Ošťádalová Veronika, Spáčil Jakub, Kratochvílová Kateřina, Nováková Lenka, Lokaj Adam, Plachký Luděk, Trojan Tomáš

Winter semester 2017

Kozlová Tereza, Libiak Marek, Sajdl Miroslav, Holišová Zuzana, Svobodová Karolína, Románková Pavla, Opršalová Veronika, Hrudníková Petra, Burget Lukáš, Kateřina Kösslerová, Matějů Tereza, Slosarczyk Lukáš, Spáčil Jakub, Dudková Laura, Coufalová Denisa, Kocurková Eliška, Mackovčinová Radka, Nawrathová Markéta, Papežíková Lucie, Uhlíř Marek, Flíček Jan, Gajárek Lukáš, Hurníková Lucie, Charvát Jan, Petřek Pavel, Tomášek Jakub, Bek Vladimír, Havelková Eva, Minařík Tomáš, Pajatsch Ondřej, Pažoutová Dominika, Ráčková Vanessa

Summer semester 2018

Holišová Zuzana, Foukalová Karolína, Spáčil Jakub, Václavík Ladislav, Holubová Kateřina, Cetkovský Matěj, Kösslerová Kateřina, Matějů Tereza, Pešatová Kateřina, Barabáš Ludvík, Kocurková Eliška, Nawrathová Markéta, Libiak Marek, Martínková Barbora, Charvát Jan, Olivová Michaela, Galdová Kateřina, Urbášková Diana, Steinbauer Boris, Dyčka Jiří, Herzánová Kristýna, Křepelka Jaroslav, Opršalová Veronika, Černá Lucie, Hrudníková Petra, Franěk Jakub

Winter semester 2018

Barabáš Ludvík, Bartáková Veronika, Cetkovský Matěj, Číhalová Veronika, Dvorská Tereza, Dyčka Jiří, Foukalová Karolína, Galdová Kateřina, Fričová Kateřina, Herzánová Kristýna, Hnojilová Nikola, Holišová Zuzana, Horáková Vendula, Hrudníková Petra, Chlebková Debora, Jílek Jakub, Jochymková Klára, Jurašková Kristýna, Kacejová Anežka, Kapková Valerie, Kocurková Eliška, Kříženecká Vendula, Libiak Marek, Martínková Barbora, Matysková Klára,

Mencová Nela, Musialová Barbora, Nawrathová Markéta, Novotná Kateřina, Oujezská Alžběta, Pellarová Daniela, Randová Tereza, Skalková Kateřina, Slezáková Tina, Smetanová Kristýna, Střítecká Veronika, Suková Veronika, Steinbauer Boris, Temlová Barbora, Urbášková Diana, Václavík Ladislav, Vrbatová Natálie

Summer semester 2019

Barabáš Ludvík, Bukáček Richard, Cetkovský Matěj, Číhalová Veronika, Dvorská Tereza, Dyčka Jiří, Galdová Kateřina, Fričová Kateřina, Haltmar Tomáš, Herzánová Kristýna, Hnojilová Nikola, Horáková Vendula, Hrudníková Petra, Charvát Jan, Krausová Jana, Kříženecká Vendula, Kuběnová Tereza, Libiak Marek, Martínková Barbora, Matysková Klára, Mencová Nela, Musialová Barbora, Novotná Kateřina, Opršalová Veronika, Oujezská Alžběta, Pellarová Daniela, Reichová Denisa, Smetanová Kristýna, Suková Veronika, Steinbauer Boris, Stýblo Jiří, Temlová Barbora, Urbášková Diana, Václavík Ladislav, Valentová Aneta, Vrbatová Natálie, Foukalová Karolína, Holišová Zuzana

Winter semester 2019

Balská Gabriela, Bartáková Veronika, Bednářová Kristýna, Bublíková Kristýna, Coritarová Lucie, Fričová Kateřina, Gerhardt Karel, Goldmann David, Haltmar Tomáš, Hnojilová Nikola, Holišová Monika, Horáková Vendula, Hradilíková Eva, Chlebková Debra, Indra Kryštof, Jochymková Klara, Komárková Jitka, Králová Sára, Křepelka Jaroslav, Kuběnová Tereza, Kuzmík Juraj, Mádrová Karolína, Málek Tomáš, Matysková Klára, Místecký Tomáš, Monczková Kristýna, Musialová Barbora, Oujezská Alžběta, Pečka Petr, Pellarová Daniela, Rašťáková Tereza Tina, Schuranová Kateřina, Smetanová Kristýna, Svobodová Karolína, Střítecká Veronika, Temlová Barbora, Urbášek Karel, Valentová Aneta, Vencľ Štěpán, Vrbatová Natálie

7. Contacts and practical information

7.1. Contact

The Students' Legal Aid Office of the Faculty of Law of Palacký University in Olomouc

tř. 17. listopadu 8
Olomouc 771 11
(building A,
behind the gatehouse on the left)

e-mail: studentskapravniporadna@upol.cz
phone: + 420 585 637 616
web: <https://www.pf.upol.cz/verejnost/>

7.2. Rules for providing legal counselling services

1. Legal counselling services are provided within the framework of the Students' Legal Aid Office under the supervision of teachers of the Faculty of Law of Palacký University in Olomouc, attorneys registered in the Bar list kept by the Czech Bar Association or attorney serving apprenticeship registered in the list of attorney serving apprenticeship kept by the Czech Bar Association (hereinafter referred to as the supervisors).

2. Legal aid consists of the analysis of all information provided by the client regarding the case and its aim is to clarify the legal dimension of the case and to suggest possible solutions and outcomes.

3. Legal aid is provided primarily to persons who cannot afford paid legal aid, i.e. do not have sufficient funds to pay for the legal services of a lawyer. Clients whose financial situation allows them to get paid legal aid are advised to use the professional services of a lawyer who, unlike the Students' Legal Aid Office, can also provide legal representation and usually does not

need as much time to provide his/her services as students in the Students' Legal Aid Office.

4. The Students' Legal Aid Office does not provide legal advice in the field of corporate law, restitution law and criminal law and in matters that require representation by a lawyer. The Students' Legal Aid Office does not accept clients to whom legal aid is being already provided by another entity.

5. The Students' Legal Aid Office does not provide legal representation before courts or other bodies and does not act on behalf of the client. The client performs all actions in his/her case himself/herself and in his/her own name.

6. The client always determines the next step in his/her case. Students providing legal counselling within the framework of the Students' Legal Aid Office cannot decide on these issues on behalf of the client or advise him/her on how to make a decision.

7. The Students' Legal Aid Office is liable for damage caused as a result of the provision of legal aid only if the students or supervisors have committed a culpable breach of obligations arising from the internal regulations of the Students' Legal Aid Office in the course of the provision of legal aid.

8. The client has no legal right to provision of legal aid. The Students' Legal Aid Office reserves the right to refuse or terminate the provision of legal aid. The reason for refusal or termination may be, for example, a client's breach of the rules for the provision of legal assistance, failure to provide all the information required to prepare legal advice, an excessive workload of the Students' Legal Aid Office or a disproportionate complexity of the case.

9. Legal aid is provided both in the form of written legal advice, which is given to the client, and in the form of an oral consultation. The preparation of legal advice usually takes at least 1 month, depending on the complexity of the case or even longer.

The Students' Legal Aid Office
of the Faculty of Law
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Faculty
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